

# **Citrus Dart Association, Inc. (C.D.A.) By-Laws**

## **Article I - Name:**

**Section 1.** The name of the organization shall be the Citrus Dart Association, Inc. hereinafter referred to as the CDA, a Not-For-Profit organization incorporated in the State of Florida. The CDA will comply to section 501(C) (3) of the Internal Revenue code.

## **Article II - Objectives:**

**Section 1.** The objectives of the CDA are as follows:

- A) Promote the sport of steel darts throughout Lakeland, Florida and its surrounding area.
- B) Coordinate the activities, tournaments and functions of the affiliated leagues, youth groups, state team and other similar groups.
- C) Sanction and assist in the establishment and maintenance of a local darting calendar.
- D) Establish and maintain friendly relationships with similar organizations throughout the state of Florida and Internationally.
- E) Assist sponsoring firms in establishing local and area tournament competitions.
- F) Establish CDA rules of play and regulations utilized during CDA sponsored and/or sanctioned competitions.
- G) Sponsor funding activities/events throughout the year for local charities.

**Section 2.** The CDA shall be a Not-For-Profit, Non-Political, Non-Sectarian organization.

## **Article III - Administration Powers:**

**Section 1.** The general membership is the highest authority of the CDA and shall meet two weeks after the conclusion of the previous season. The main purpose of the general membership meeting is for the league officers to update the membership on the previous season and upcoming events. The floor will be open for the membership to bring up items for discussion which shall be voted on that night.

**Special Note:** Items discussed which would change the by-laws will be tabled and a special Leadership Committee meeting will be scheduled.

**Section 2.** Between the general membership meetings, the highest authority shall be the Leadership Committee. The Leadership Committee shall meet as required for by-laws and league rule changes.

**Section 3.** Between Leadership Committee meetings the general administrative authority of the CDA shall be vested in the Board of Directors.

**Section 4.** Roberts Rules of Order shall govern the proceedings of all meetings.

## **Article IV - Board of Directors:**

**Section 1.** The Board of Directors includes the President, Vice-President, Secretary, Treasurer and Statistician.

**Section 2.** The President, Vice-President, Secretary and Treasurer shall be elected to a one year term. The positions shall be by nomination. The election shall be by secret ballot and held at the end of the calendar year. The present elected officers shall count the ballots cast and record the results.

**Section 3.** The position of the Statistician shall be appointed by agreement of the newly elected Board of Directors.

**Section 4.** During all CDA meetings (Board of Directors, Leadership Committee and General Membership) minutes will be taken by the Secretary. The minutes will be generated within two (2) weeks after said meetings and emailed to the members of the CDA.

**Section 5. President:** The President shall preside over all association meetings. He/She will have voting rights but only to break a tie. His/Her signature will be one of four (4) valid signatures on the association monetary accounts. He/She will coordinate the scheduling and operation of the CDA State Team tryouts. The President shall maintain the CDA web site.

**Section 6. Vice-President:** The Vice-President shall assist the President to maintain the efficiency of the CDA operation. In the event of the absence of the President, the Vice-President shall exercise the duties of the President. His/Her signature will be one of four (4) valid signatures on the association monetary accounts. He/She will be responsible for the coordination of new league venues. This means they will checkout the venue and dart set up and report back to the other Board members. He/She will be responsible to check and maintain quality control at all venues. The Vice-President will have full voting rights. The Vice-President shall collect the team registration forms from the existing team captains by the next to last week of the current season. He/She will be responsible for the coordination and production of the Dart Schedules.

**Section 7. Secretary:** The Secretary shall give notice of meetings of the association. He/She will record and preserve the minutes of the meetings and as stated in Article IV, Section 4 the minutes will be emailed to the general membership no later than two (2) weeks after any meeting. His/Her signature will be one of four (4) valid signatures on the association monetary accounts. In the event of the absence of the President and Vice-President, the Secretary shall exercise the duties of the President. He/She shall collect and maintain current membership records. The Secretary will have full voting rights.

**Section 8. Treasurer:** The Treasurer shall receive and maintain sole custody of all CDA funds. He/She shall promptly deposit all monies collected into the CDA monetary accounts. He/She shall be responsible for the collection of all fees. He/She shall be required to submit a Treasurers report at each General Membership and Board of Directors meetings. The Treasurer, at the request of any CDA member and the discretion of the Board of Directors, shall submit the CDA monetary accounts for audit. The Treasurer shall submit the CDA monetary accounts for audit at the end of each fiscal year. At the expiration of his/her term in office, the Treasurer shall turn overall pertinent books and papers to their successor. His/Her signature shall be one of four (4) valid signatures on the association monetary accounts. The Treasurer shall order, collect and deliver all trophies, awards, etc. for the end of season banquet. The Treasurer shall keep a correct account and pay all approved orders properly drawn on the CDA. All bills will be submitted and coordinated with the Board of Directors before payment is made. He/She will maintain and coordinate all paperwork for the State of Florida and the Internal Revenue Service each year in March. The Treasurer's Social Security number will be on file with the Internal Revenue Service and the State of Florida. The Treasurer may be required to be bonded. The Treasurer will have full voting rights.

**Section 9. Statistician:** The Statistician shall collect and maintain the score sheet and tabulate the divisional standings. He/She shall publish the weekly updated standings by 7:30 pm on Saturday of the same week of play. He/She will coordinate the delivery and collection of the score sheets with the team captains, venues and fellow Board of Directors members. The Statistician will have full voting rights.

**Section 10.** The Board of Directors may terminate anyone's membership for any infraction of the by-laws of the association or for any other good and valid reason, as determined by the Board of Directors.

**Section 11.** In the event that a member of the Board of Directors resigns or is removed from office a special election will be held. If the Statistician resigns or is removed from office the Board of Directors will find a replacement for that position.

**Section 12.** The Board of Directors shall be responsible for the selection of the CDA State Team which will compete in the Florida Dart Association State Team Tournament.

**Section 13.** It is understood that as a member of the Board of Directors the five (5) members will rotate the responsibilities of running the CDA Friday night blind draw.

## **Article V - Leadership Committee:**

**Section 1.** The Leadership Committee includes the President, Vice-President, Secretary, Treasurer, Statistician, and Team Captain or representative from each team.

**Section 2.** The Leadership Committee shall adjust and enforce rules and guidelines as established by the CDA. They shall meet as instructed by the President.

**Section 3.** The Team Captain shall maintain order during league play and ensure sportsmanlike conduct of their team members. The Team Captain is also responsible for passing along information to their team members and bar owners and for their team members knowing and understanding all league rules contained within these by-laws. The Team Captains shall have the score sheets turned into the Statistician by 7:30 pm on Thursday night. Any discrepancies in the interpretation of the rules are to be brought before the Leadership Committee in writing and to be given to any member of the Board of Directors for processing the claim.

## **Article VI - Non CDA board Positions:**

**Section 1. Youth Director:** He/She will schedule monthly meetings for the purpose to introduce the CDA member's children and their friends to the sport of darts. The basic introduction to darts will be to maintain good sportsmanship toward your competitor and the sport of darts. The Youth Director will introduce the basic games of "01" and American Cricket to the children. He/She will coordinate all fund raisers with the Board of Directors. The purpose of the fund raisers is to send the youth members to state tournaments during the year.

**Section 2. FDA Representative:** He/She shall attend all FDA quarterly meetings. He/She shall collect any FDA pertinent paperwork and take notes from the meetings. He/She will arrange the collected information and email to the CDA membership within two (2) weeks after said meetings.

**Section 3. CDA State Team Captain:** The State Team Captain shall be selected by the agreement of the State Team members and the Board of Directors. The State Team Captain will schedule team practice sessions as deemed necessary. The State Team Captain will attend all required Florida Dart Association State Team meetings.

## **Article VII – Membership:**

**Section 1.** CDA membership is open to any person who evidences interest in darts as a sport.

**Section 2.** CDA membership is precluded by membership of the Florida Dart Association know herein as the FDA and the American Darts Organization know herein as the ADO.

**Section 3.** As stated in Article IV, Section 10 membership may be revoked for any infraction of the rules and regulations of the association, as determined by the Board of Directors.

**Section 4.** The minimum percentage to establish a quorum at a general membership meeting must be a least 10% of the registered memberships in order to accept and vote on any motions. The secretary will have all members sign in at the beginning of each meeting to verify a quorum is present.

## **Article VIII – Membership Fees:**

**Section 1.** CDA membership fee will be \$30.00 per season (regardless of when the member joins a team).

**Section 2.** All dues are to be paid by the third (scheduled) week (Tuesday night) of play for the season.

**Section 3.** Players added to a team after the second week of play must pay their dues prior to playing any games for their team. This will need to be coordinated between the Team Captains before the match starts. To assist the Treasurer and Statistician in this process the Team Captains will note on the score sheet the added players name and note any money collected.

## **Article IX – Team Specifications:**

**Section 1.** A team shall consist of a minimum of four (4) players and a maximum of seven (7) players. A minimum of 2 players shall be considered a legal, but incomplete team for the purpose of starting a match.

**Section 2.** A player may register for any team he/she wishes; however, for a player to be considered a member of the team and association they must actually have competed for the team and their name must appear on the score sheet. The player shall be considered "Locked in" to that team for the remainder of the season.

**Section 3.** Once a team has agreed to shoot out of a venue, that is their home location and are locked in to that venue for the remainder of the season. If for some reason the venue closes or changes hands, the Board of Directors will place the team in another venue.

**Section 4.** If a team withdraws for whatever reason from the league before the mid season point a player or players wishing to continue to play, with the Board of Directors approval may be added to an existing team.

## **Article X – Committees:**

**Section 1.** The committees shall be deemed necessary to fulfill the objectives and purpose of the organization as determined by the Board of Directors, Leadership Committee or general membership.

**Section 2.** Any Board of Directors member will be permitted to sit on any meeting and shall be ex-officio member of all committees.

## **CDA Rules and League Play:**

### **Article 1. Introduction to Darts and the Association:**

**Section 1.** Good sportsmanship will be the prevailing attitude at all CDA events. Along with good sportsmanship, safety shall be of the utmost importance. Any member proved to have used a set of darts in a dangerous manner will immediately be restricted from and sanctioned event pending a Leadership Committee's decision.

**Section 2.** It is the responsibility of all CDA members to maintain a current address, phone number and e-mail address (if available) with the CDA. The secretary will place the registration forms in the Team Captain's notebook and can be filled out and returned with the score sheet from the first week's match.

**Section 3.** A parent or responsible guardian must accompany a CDA member who is under 21 years of age. The Team Captain must contact all venues to make sure that a person under 21 is welcome within the venue.

**Section 4.** For more information visit the Citrus Dart Association website at:

[www.citrusdartassociation.com](http://www.citrusdartassociation.com)

or write the Citrus Dart Association at:

Citrus Dart Association

PO Box 464

Lakeland, FL 33802

### **Article II. Tuesday Night League:**

**Section 1.** The CDA currently plays darts on Tuesday nights. There are two (2) divisions specified as "A" and "B". These divisions have different formats of play which will be explained in Article IX, Sections 1 and 2.

### **Article III. Starting Times:**

**Section 1.** All CDA matches are scheduled to begin at 7:30 pm.

**Section 2.** The deadline for starting the match shall be 7:45 pm. If the match does not start by the 7:45 pm time frame the match shall be declared a forfeit and the team present will receive the total match points.

**Section 3.** A team shall be automatically removed from the league if it forfeits two (2) matches during the season. The removed team members will not receive any refund of their membership dues.

#### **Article IV. Equipment:**

**Section 1.** A minimum of four (4) dartboards are required to sponsor a team in the "A" division format. A minimum of two (2) dartboards are required to sponsor a team in the "B" division format.

**Section 2.** The dartboards to be used for league play shall be standard 18" bristle board, and shall be approved by the CDA Board of Directors.

#### **Article V. Darts:**

**Section 1.** For all CDA league and tournament play, the darts maximum overall length of 12 inches, and weight of 50 grams shall not be exceeded.

**Section 2.** Each dart shall consist of a recognizable point, barrel and flight.

**Section 3.** No single dart shall consist of more than seven (7) separate parts.

#### **Article VI. Dartboard set-up:**

**Section 1.** The throw line distance shall be located 7'-9 1/4" from the face of the board. The horizontal distance from the floor to the center of the cork shall be 5'-8". The diagonal distance from the throw line to the center of the cork shall be 9'-7 3/8".

**Section 2.** The throw line is typically represented by a decal or tape. The front of the throw line will be located at 7'-9 1/4".

**Section 3.** The dartboards are to be properly lit in a way as to brightly illuminate the board, reduce or minimize shadows cast by the darts. The lights shall be located as not to physically impede the normal flight of a thrown dart.

**Section 4.** A chalk board or dry erase able board shall be supplied per each dartboard to keep score.

#### **Article VII. Line up:**

**Section 1.** Before each series of games commence, the Team Captain with the better team record will list their players first and the opposing Team Captain will compare and list their players next. In the event both teams have equal records or the first week of play the visiting Team Captain will list first.

**Section 2.** The Team Captain shall list their players first and last name on the score sheet for their first 3 matches of the season. The same applies for added new players during the season. This is required for the Statistician to keep a proper account of players and team records.

**Section 3.** The Team Captain may list the present players in any order on the score sheet. If a team is playing short handed (2 or 3 Players) the Team Captain will list only the players present. The missing person(s) position in the line-up and turn in the throwing rotation will be forfeited.

## **Article VIII. League schedule:**

**Section 1.** The CDA will schedule league competition in accordance to the number of registered teams in good standing.

**Section 2.** League divisional assignments will be based on the team registration information sheet. The divisional placement of a team can be requested by a Team Captain, but the final divisional placement is the responsibility of the Board of Directors.

**Section 3.** New teams will be placed in the best competitive position in accordance with the team registration information sheet.

**Section 4.** All league schedules will be generated with matches played half at home and half at the away venue. At no time will the scheduled be unbalanced enough to create additional home/away matches between any two teams. In the event of either division having a odd number of teams the scheduling will be balanced to the best ability of the Board of Directors.

## **Article IX. Divisional match format:**

**Section 1.** The "A" division is set-up for the competitive dart player. The "A" division format will consist of 16 single 301 SO/DO games, 16 single cricket games, 4 doubles 401 DO/DO games, 4 doubles cricket games. All single games are worth 1 point, doubles games are worth 2 points for a total of 48 points. (It is understood that a match could end in a tie and will be recorded as a tie).

**Section 2.** The "B" division is set-up for the novice dart player. The "B" division format will consist of 4 single 501 SO/DO games, 4 single cricket games, 2 doubles 401 DO/DO games, 2 doubles cricket games and one team game (4 players) of 1001 DO/DO. All single games are worth 1 point, all doubles games are worth 2 points and the team game is worth 3 points for a total of 19 points.

**Section 3.** The single games are played between the four (4) listed players (if available) as shown on the score sheet. The doubles games are played between the two (2) sets of doubles teams (if available) as shown on the score sheet.

**Section 4.** When a team is playing short handed a Team Captain can list or play a player only once in any set of games.



**Section 5.** Throwing at the cork begins all games. The home team has the opportunity of throwing the first dart at the cork. The dart closest to the double bull starts the game. The darts must remain in the board to count.

**Section 6.** All players are allowed to have nine (9) practice darts before the games begin. No player who is playing in a game shall throw any practice darts during the game in progress.

**Section 7.** Players not involved in an ongoing set of games may only practice on non-adjacent dartboards.

## **Article X. Score sheets:**

**Section 1.** The home Team Captain is responsible for the completion of the score sheet.

**Section 2.** At the end of the match both Team Captains are responsible for the accuracy of the score sheet with their signature attesting to the same.

**Section 3.** The collection of the score sheets by the Statistician shall be coordinated between the home Team Captains and the Statistician.

## **Article XI. Postponements:**

**Section 1.** In the event of a postponement, the Team Captain requesting the postponement must notify the opposing Team Captain and a member of the Board of Directors within 48 hours prior to the scheduled match. The coordination between the Team Captains for the makeup match date and time will be done during the requested postponement.

**Section 2.** All postponement matches must be played within one (1) week of the original scheduled date.

**Section 3.** The Team Captain that grants the postponement shall have the right to set the date and time for the rescheduled match provided such are considered reasonable by the Team Captains. The rematch shall be played at the original scheduled venue.

**Section 4.** No postponements are allowed within the last two (2) weeks of the season.

## **Article XII. Forfeits:**

**Section 1.** Teams shall forfeit the scheduled match if they do not have a minimum of two (2) players in the attendance at the scheduled starting time.

**Section 2.** A forfeit will be declared for the use of an illegal player. The use of an illegal team member will result in the entire match being forfeited. It is the team's responsibility to accept the penalty playing short handed if they can not field a full team with only their legally registered players.

**Section 3.** As stated in Article III, Section 3 of the CDA Rules and League Play a team shall be automatically withdrawn from the league if it forfeits two (2) matches during the season.

### **Article XIII. Protests:**

**Section 1.** Anyone can file a protest. The protest must be in writing and delivered to a member of the Board of Directors. The protest must be delivered no later than 48 hours after the incident in question.

**Section 2.** The President or acting President will notify the opposing Team Captain that their match was played under protest.

**Section 3.** The President or acting President will call an emergency Leadership Committee meeting to hear and rule on the protest.

### **Article XIV. Banquet and Trophy Policy:**

**Section 1.** There will be a scheduled banquet at the end of the season. The hosting of the banquet will be rotated between all venues.

**Section 2.** The trophy policy is as follows for both divisions.

- a) Five (5) or less teams, first and second place trophies.
- b) Six (6) or more teams, first, second and third place trophies.

One trophy will be awarded to each player in good standing with the association.

**Section 3.** Special awards will be recognized in the following categories for both divisions. (Note: Special award selections are at the discretion of the Board of Directors and determined by funding):

- a) 180
- b) High in (men and women)
- c) High out (men and women)
- d) Round of 9
- e) 6 bulls -- eyes
- f) Division All Stars (men and women)

**Section 4.** The addition of special trophies may be changed by a vote at the general membership meeting.

## **Article XV. Penalties:**

**Section 1.** Penalty points will be assessed for failure to comply with this document. Penalty points are at the discretion of the Board of Directors.

**Section 2.** Score sheets must be turned in by 7:30 pm on Thursday.

Failure to turn in score sheet will result in the following penalty.

"A" division loss of 5 points at 7:31 pm on Thursday and 5 points each 24 hours after that.

"B" division loss of 2 points at 7:31 pm on Thursday and 2 points each day after that.

Failure to turn in score sheet by Monday at 7:30 pm will result in the following.

First occurrence is loss of all points for the match.

Second occurrence is loss of all points, games or match.

**Section 3.** Membership dues

If the player's dues are not received by the third week (Tuesday night) the person shall have all their points removed. The penalized player will not receive recognition for the removed points when they pay their player's dues.

## **Article XVI. CDA State Team:**

**Section 1.** To be eligible to try out for the annual FDA state team tournament the participants needs to be a current paid, playing member of the CDA. Players who qualify for the 7 man and 4 women CDA state team needs to participate in 25 percent of the total CDA league games to maintain their position until the completion of the FDA state team tournament.

**Section 2.** The CDA will annually have a round robin tournament. The games played will be 501 SO/DO. The entry fee to tryout will be \$15.00 per person. The entry fee money collected during the tryouts will be the first fund raiser for the newly formed CDA state team. Each game won is awarded one point.

**Section 3.** The tryout dates will be determined by a vote from all CDA members. The Majority vote will determine the tryout dates. All members shall be notified at least 30 days prior to the tryout dates. The men and women will tryout on different dates.

**Section 4.** The participants conduct shall be of the highest order as in league play. See Article IV, Section 10 for the policy of any infraction.

**Section 5.** Members of the state team participate with the understanding that there are expenses that each member will incur and will not be reimbursed such as hotel rooms, travel expenses and meals.

**Section 6.** The FDA state team entry fee (as established by the FDA) will be paid to the FDA with funds from the general CDA league account.

**Section 7.** All funds raised by the state team will be kept separate from the general CDA league funds. Any funds raised for the state team will be used for the state team members only. The Treasurer will have an accurate accounting of up-to-date funds available upon any member's request. All state team members are required to be involved with any and all fund raising events.

**Section 8.** In the event the CDA state team finished within the position to receive prize money from the FDA the first \$300 will be reimbursed to the general CDA league account. The balance of the prize money will be split equally between the current CDA state team members.

**Section 9.** As stated in Section 2 all games are 501 SO/DO. Examples of the amount of games to be played during the tryouts are as follows:

Ten (10) members or less will play five (5) games

Eleven (11) to Fifteen (15) members will play four (4) games

Sixteen (16) to Twenty (20) members will play three (3) games

Twenty one (21) and over will play two (2) games.

The participant can discuss and vote on the number of games to be played during tryouts.

Revision # 1: May 6, 2010 revised By-Laws approved and accepted.

**ANY MATTER NOT COVERED WITHIN THIS DOCUMENT WILL BE DECIDED BY THE BOARD OF DIRECTORS. ANY ITEM OR SUBJECT TO AMENDMENT OR CHANGE OF THE BYLAWS AND RULES WILL BE ADDRESSED AT THE NEXT LEADERSHIP COMMITTEE MEETING.**

February 1, 2013

### **State Team Tryouts/Attendance**

Any player attending the state team tryout is expected to play every match during the tryout. Any player leaving the tryout early will be banned from trying out the following season. Example: If Player "A" leaves a tryout in 2013, he/she will not be able to tryout again until 2015. Leaving a tryout is not just a burden on those keeping score; it is also unfair to those players whose standings may be affected by your departure.

The league is aware that real-life emergencies happen, and that real-life comes before darts. Therefore, an appeals process has been implemented to protest a ban if one should be put into place. The player banned can file a protest with the league protest official who will decide the next course of action.

Any players that make the state team and then decide that they wish to drop have to do so within **30 days** of the tryout. Any withdrawals not compliant to the 30 day window, will be treated the same as a player leaving the day of the tryout. The same ban and appeals process discussed previously will apply here.